



**DECLARATION OF UNDERSTANDING AND INTENT TO COMPLY WITH
SECTION 3 REQUIREMENTS**

General Submittal Instructions

Bidder/Offeror is required to submit a completed Section 3 and Agency Economic Opportunity Plan with bid. A “non-responsive” determination may be made due to non-submittal. All first-tier subcontractors of the awarded Bidder are required to submit the completed Economic Opportunity Plan within 10 days of award.

First-tier subcontractors of awarded bidder/offeror will be required to submit a completed Section 3 and Agency Economic Opportunity Plan, within 10 days after award or you may be deemed non-responsive.

Special Instructions for SHRA Developers

Submit all completed Section 3 and Agency Economic Opportunity Plans before construction begins or at the beginning of each project phase (determined on case-by-case). Developers submit completed Plans to:

**Sacramento Housing and Redevelopment Agency
Procurement/Section 3
801 12th St, 2nd Floor
Sacramento, CA 95814
Section3@shra.org**

Prime Contractor Name:	Subcontractor:
Contact Name:	Email Address:
Telephone Number:	Dollar Value of <input type="checkbox"/> Contract <input type="checkbox"/> Subcontract \$

Check All That Apply for This Project and Follow Instructions as Applicable

- I am the Prime Contractor
- I am a Subcontractor
- Prime/Sub Contractor will comply with Section 3 outreach for subcontracts as a result of this bid/proposal
- Prime/Sub Contractor will comply with Section 3 labor hours as a result of this bid/proposal
- There will be no subcontracts or Section 3 labor hours as a result of this bid/proposal

Offerors for the above bid/solicitation number and project hereby understands and agrees to comply with all provisions of Section 3 as set forth in 24 CFR Part 75 and the Agency's Economic Opportunity Plan Policy requirements, as applicable. Noncompliance with HUD's Section 3 regulations will result in sanctions, termination of the contract/agreement for default and debarment or suspension from future HUD-assisted contracts.

Authorized Official's Signature: _____ Date: _____

Print Name and Title: _____