



SECTION 3 ECONOMIC OPPORTUNITY PLAN

Project: _____ Project #: _____ Date: _____

Prime Contractor: _____

PART I: Contractor Subcontractor Section 3 Business Concern Yes No

Firm Name: _____ Contact: _____

Phone Number: _____ Fax Number: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Employment Opportunities

PART II: Contractors or subcontractors receiving federal funds are required to adhere to Executive Order 11246, by Section 3 of the HUD Act of 1968 (12 USC 1701u) and 24 CFR Part 75, the General Conditions of the Contract for Construction, and SHRA's Economic Opportunity Plan. If awarded a contract, contractor further agrees to comply with all requirements, including without limitation, committing to an employment and training goal (Tier I) AND award a subcontract to Section 3 Businesses, if applicable (Tier II). The contractor further understands and agrees that these commitments will be included as obligations in any contract awarded and its failure to comply will be deemed a material default under the contract.

TIER I: LABOR HOURS COMMITMENT (25% of labor hours to be performed by Section 3 workers)

JOB CLASSIFICATION(S) NEEDED TO COMPLETE THE PROJECT (i.e. Administrative, Professional Services and Construction Trades)	CURRENT ELIBILE Section 3 WORKFORCE	REQUIRED ELIBILE Section 3 WORKFORCE, IF AWARDED CONTRACT	*NUMBER OF SECTION 3 WORKERS NEEDED TO MEET COMMITMENT

Attach additional sheets if necessary

By making a commitment above to hire Section 3 workers, the business entity understands and commits to following the Section 3 Workers Priority Selection by giving first priority to individuals residing in the SHRA development where the work is being performed to complete labor hour requirements.

***Section 3 Labor Hours:** Twenty-five percent (25%) of total labor hours on HUD funded projects must be performed by eligible Section 3 Workers, and accurately documented in E-Comply and Section 3 reporting forms.

**** Section 3 Worker Priority Selection:**

- 1st Priority (P1) A targeted Section 3 worker (persons residing on project/construction site).
- 2nd Priority (P2): A Section 3 worker (persons within the City/County of Sacramento residing in public/HCV housing).
- 3rd Priority (P3): All other Section 3 eligible workers of City/County Sacramento meeting HUD's Income Limits.

TIER II: SUBCONTRACTORS LIST (25% Section 3 Labor Hours)

SUBCONTRACTOR NAME AND EMAIL	TRADE	Section 3 and/or M/WBE Business? Yes or No	Subcontract Amount

Attach additional sheets if necessary

Note: All Contractors and subcontractors being used to perform the work on this contract must be listed on this form, regardless of dollar amount. No substitutions of subcontractor(s) are allowed without written approval from the Contracting Officer. Any substitutions in subcontractor(s) are subject to the same Section 3 Business and Minority/Women-Owned Business Enterprise outreach efforts as stated in the original contract.

PART III: OTHER EFFORTS THAT WILL BE MADE TO GENERATE ECONOMIC OPPORTUNITIES

Pursuant to 24 CFR § 75 and/or SHRA's Section 3 Economic Opportunity Plan Policy, please outline your plan to provide other economic opportunities to Section 3 Workers and Section 3 Business Concerns if you cannot satisfy Tier I and Tier II goals or desire to offer additional opportunities. Your plan should include quantifiable goals (i.e. specific number of individuals to be trained, enrolled in apprenticeship or other programs, mentored or hired as interns; dollar commitment, etc.). Examples may include training and apprenticeship programs, mentorship, internship. If you need more space, attach additional pages.

Attach additional sheets if necessary

PART IV:

Notification of the Intent to Use Current Workforce

We do not anticipate hiring any additional Section 3 workers during the contract period. However, should any positions become available we will notify SHRA by completing the job order referral.

I declare, under penalty of perjury, that the above is true and correct to the best of my knowledge.

Contractor/Subcontractor Name

Signature

Date

Print Name

Title

Questions regarding the completion of this form can be submitted to section3@shra.org

THIS FORM TO BE SUBMITTED WITH BID BY PRIME CONTRACTOR AND ALL SUB CONTRACTORS